

# **Village of Wampsiville Zoning and Planning Board**

## **December 16, 2025**

### **In Attendance**

Board Members: Kyle Ortlieb, Bill Colvin, Kathy Anania, Tim King, Lori Seymour

Also in Attendance: Mayor Jerry Seymour, Debbi Waxenfeld

It was decided that since Justin Srzatter was not in attendance, Kathy Anania would run the meeting.

### **Call to Order**

Kathy Anania called the meeting to order at 6:34 pm. The Pledge of Allegiance was recited.

### **Minutes**

Kyle Ortlieb made a motion to approve the minutes dated November 18, 2025; Lori Seymour seconded the motion. All in favor – motion carried.

### **Old Business:**

Debbi advised the board that there's been no new progress on the property located at 100 South Court Street, Canastota.

The Codes Report was shared with the board.

Kathy is finishing up her training and will provide Debbi with the information once completed.

### **New Business:**

We have not received Justin's resignation; therefore a new chair has not been appointed by the mayor.

The board discussed not only appointing a new chair but also a vice chair so that if the chairperson is absent, they can run the meetings. Lori is interested in being the chair again and Kathy expressed interest in being the vice chair. Kyle said he would if Kathy wasn't interested. When talking about alternates everyone agreed that we want engaged alternates so that if they need to vote they are aware of anything that has been going on in prior meetings.

A discussion was also had regarding recusal based on conflicts of interest. More research will be done, but all agreed that if you receive a letter for a special use permit or variance you should not vote on that topic.

Debbi provided the board with some upcoming training opportunities. Lori mentioned that Madison County does training locally as well and that we could do some group training with neighboring villages.

January the board will outline the monthly meeting dates so that it can be published in the paper.

The board asked that when a building permit is received by the clerk that she shares the information so that they can ensure special use or variances are not required.

### **Adjournment**

Motion to adjourn the meeting at 7:24 p.m. was made by Kathy Anania and Bill Colvin seconded. All in favor – motion carried. **Upcoming meeting: January 20th.**